City Council
Committee Report

To: Mayor & Council

Fr: Richard Perchuk, Manager of Operations
     Barbara A. Manson, Parks Supervisor

Re: Parks Rental Permit & Rate Schedule

Recommendation:

That as recommended by Barbara A. Manson, Parks Supervisor, Council hereby approves the Park Rental rates outlined in the March 21, 2012 report of Rick Perchuk, Operations Manager, effective May 1, 2012; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend the Tariff of Fees and Charges By-Law #120-2011 at its April 16th, 2012 meeting to give effect to these rates; and

That Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-Law Number 147-2007 for this purpose; and further

That Council approve the Revised Parks Rental Permit.

Background:

In 2004, the City of Kenora approved a parks rental permit contract and fee structure to rent out specific parks for various types of events. Revisions to the existing contract will include increasing the two million dollar liability insurance to five million dollars, addition of a fee structure for camper trailer parking for specific events at Norman Park only and the addition of wharf and dock (the actual structure) for event rentals. See Appendix A – Revised Parks Rental Permit & Appendix B – Revised Rate Schedule.

Budget: The rate schedule proposed will assist in the costs of garbage, labour and administration fees.

Communication Plan/Notice By-law Requirements:

Required under Schedule 'A' to Notice By-law 144-2007: before passing or amending a by-law pertaining to fees and charges imposed by the municipality, Council shall give public notice of its intention to pass a by-law by placing it on applicable agenda preceding meeting subsequently posted on Portal.

Resolution & By-law required.

Distribution: R. Perchuk, Joanne McMillin - City Clerk, Charlotte Edie - Treasurer, Colleen Neil – Manager of Recreation Services, Heather Paterson – Tourism Development Officer